

ONLINE BOOKING SYSTEM

Easy and comfortable

IN 4 STEPS

PATRONATO – CAF
TUTTOQUI

First of all go to
www.patronatotuttoqui.it

USING YOUR COMPUTER, SMARTPHONE OR TABLET



www.patronatotuttoqui.it

**PATRONATO - CAF
TUTTOQUI**

Get in the agenda by
clicking
"BOOKING HERE"



www.patronatotuttoqui.it

PATRONATO - CAF
TUTTOQUI

FIRST STEP

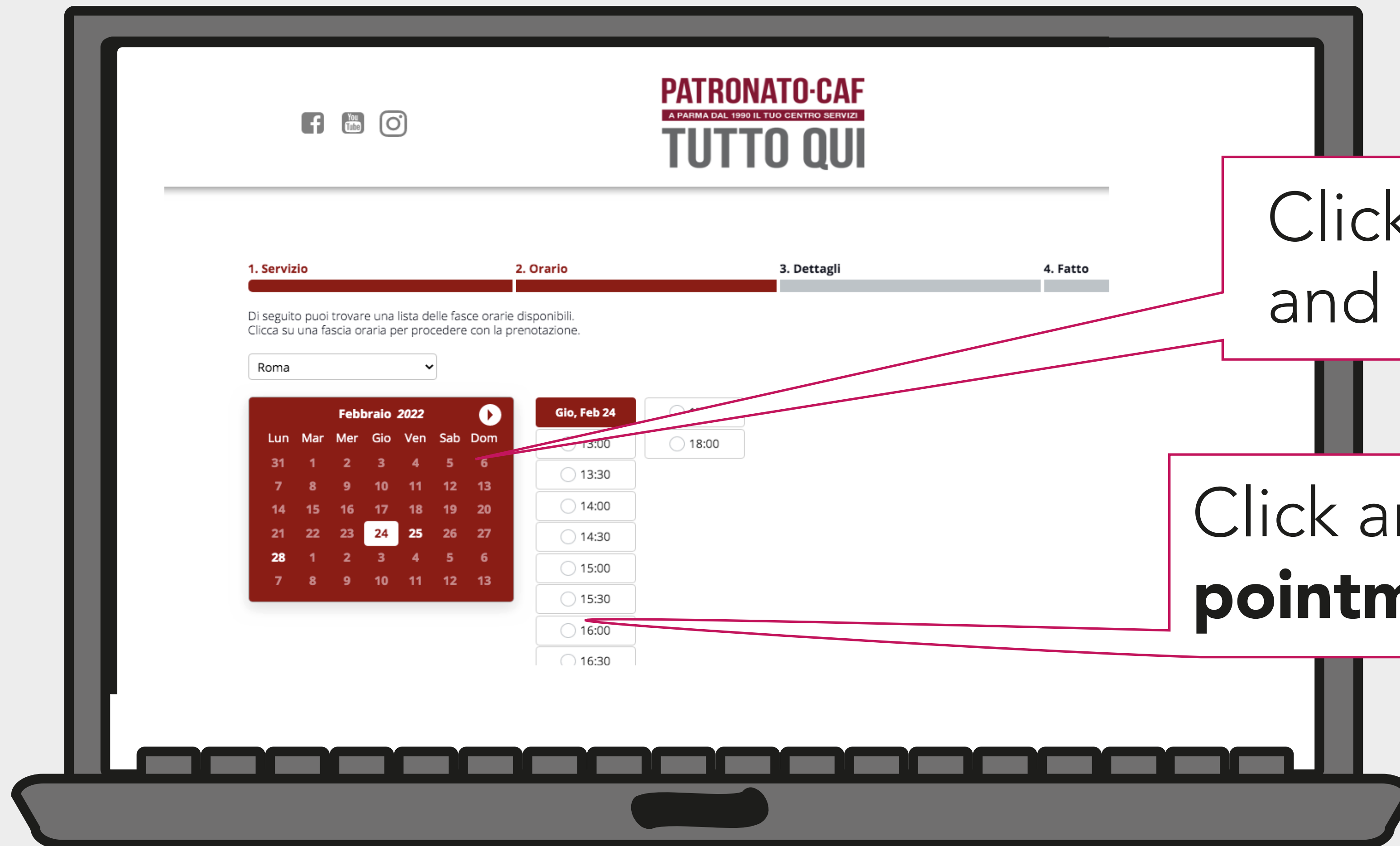
Choose the **category**

Choose the **service**

Continue

The screenshot shows the Patronato-CAF website interface. At the top, there are social media icons for Facebook, YouTube, and Instagram. The navigation menu includes 'HOME' and 'PRENOTAZIONI'. The main heading is 'PATRONATO-CAF' with the tagline 'A PARMA DAL 1990 IL TUO CENTRO SERVIZI'. Below this, there is a progress bar with two steps: '1. Servizio' (highlighted) and '2. Orario'. The form asks the user to 'Per favore seleziona un servizio:'. It features three dropdown menus: 'Categoria' (set to 'CAF'), 'Servizio' (set to 'ISEE (30 min)'), and 'Incaricato' (set to 'Qualsiasi'). Below these, there is a date selection field 'Sarò disponibile il o dopo il' (set to 'Febbraio 24, 2022') and a weekly availability indicator for 'Lun', 'Mar', 'Mer', 'Gio', and 'Ven', all of which are marked with red checkmarks. To the right, there is a time selection field 'A partire dalleFino alle' with 'A partire dalle' set to '08:30' and 'Fino alle' set to '18:30'. At the bottom right, there is a red button labeled 'AVANTI'. A hand icon is pointing at this button. The footer of the page reads 'Powered by Bookly — WordPress Booking Plugin'.

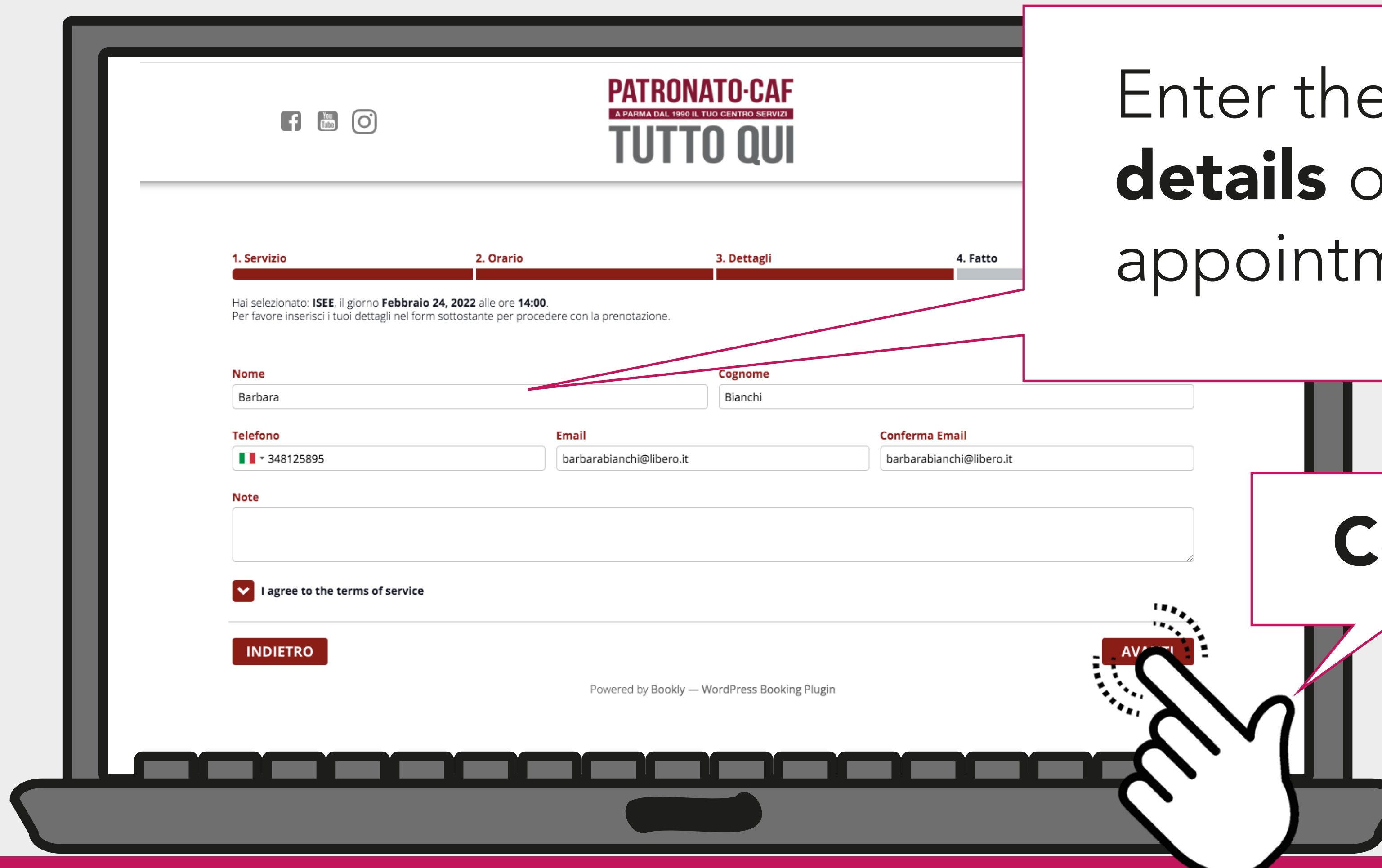
SECOND STEP



Click **the month**
and **the day**

Click an available **ap-**
pointment slot

THIRD STEP



Enter the **details** of the appointment

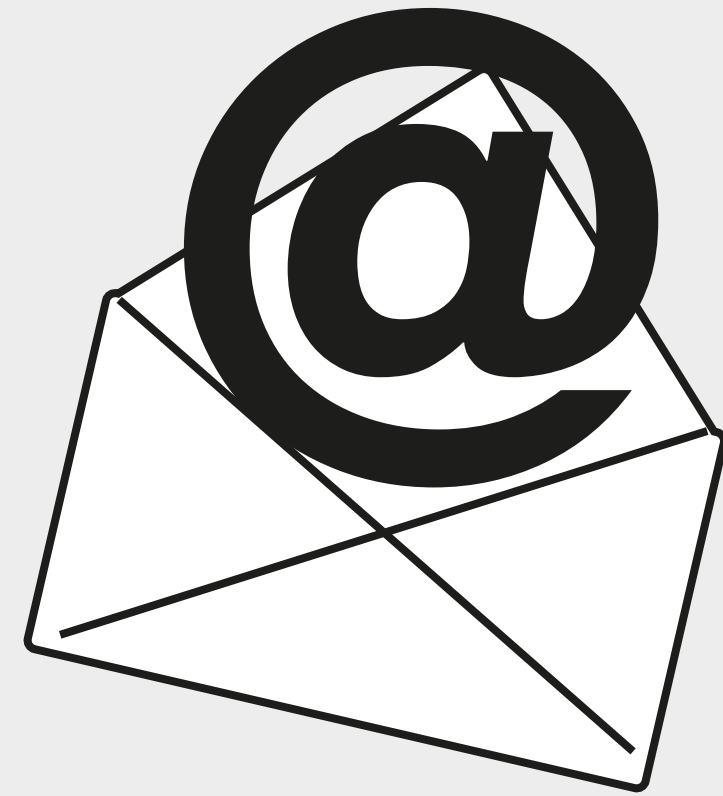
Continue

FOURTH STEP



It's done!
You have set your
appointment

WHAT HAPPENS **NEXT?**



You receive a **confirmation email**
and a link to cancel your
appointment



2 days before the
appointment you
will receive a **mes-
sage to recall you**
the appointment

IMPORTANT



You can cancel your appointment whenever you want provided that you do it at least **2 days before the day of the appointment.**



Please, be on time to avoid inconvenience.



Bring all the documents that are requested. You might find the list of the necessary documents on www.patronatotuttoqui.it

Qui performs all the services you need, protects your rights, offers you advice and now also online booking!

- You can do it whenever you want
- 7 days a week, 24 hours a day
- set the day and the time
- you save time and don't queue

